

Guide to preparing camera-ready manuscripts for NELS 52*

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1. Introduction

Hello and welcome to the NELS style guide! These guidelines will ensure that the proceedings volume looks professional and that the papers have a consistent appearance. Please follow them closely. Note that we will not review your submission for punctuation, phrasing, or scientific accuracy.

This version of the style guide is intended for L^AT_EX users. We strongly encourage you to use L^AT_EX for your submission and are happy to assist if you encounter difficulties.

Please submit your paper as a .zip file containing the files listed in (1), as well as anything else necessary to compile your submission (e.g., images).¹ Please note that (1d) is required if you use the Linguistic Inquiry format. The file in (1e) is a must. Please name the file after the name you have in the header of the paper.

- | | | | | |
|-----|----|----------------------|----|-----------------------|
| (1) | a. | a .tex file | d. | linquiry2-nels52.bst |
| | b. | a .bib file | e. | nels52.cls |
| | c. | a compiled .pdf file | f. | other necessary files |

The table in (2) lists the maximum paper lengths, **including references**. Please be sure that your submission is not longer than the corresponding limit. If you need further information, please send us a new email at *nelseditors@gmail.com* with the subject line “NELS 52-[last name]”.

*We would like to thank the authors of many previous versions of Editors (2022)—especially Jonathan Pesetsky, who helped us develop what we think is a more streamlined version of the styleguide for NELS 52. If you would like to acknowledge anybody in your paper, please use the format we have here—an unnumbered footnote, flagged by an asterisk, and anchored to the end of the paper title. We recommend double checking the spelling of your acknowledgees’ names. In past years, we caught many mistakes, but surely not all of them!

¹Example (1) is embedded in the multicols environment. In such a case, a full line skip between the example and the surrounding text is not guaranteed. Please open the .tex file to see how to force one line skip in this situation.

(2) *Maximum paper lengths for the NELS 52 proceedings volume*

Presentation	Page length
Invited	20 pages
Oral	14 pages
Talk Alternates	12 pages
Poster	10 pages

2. Page layout

Most of the necessary formatting is taken care of for you by the nels52.cls file. Please avoid using packages which could alter this formatting. If you have a compelling reason to use such a package, please email the editors or compare your output to this style guide.² In this section, we include notes that we'd kindly remind you to pay attention to.

2.1 First page

Your submission should begin with the title, author(s), affiliation(s), and acknowledgements footnote formatted as required in (3-4).

(3) *Title, author(s), and affiliation(s)*

- a. Please use sentence style capitalization for the title (e.g., 'The cat in the hat').
- b. If possible, avoid line breaks at awkward places in your title.
- c. Avoid acronyms in your affiliation.³

(4) *Please an ampersand (&) only in the following cases:*

- a. between two author names, in a paper with two authors.
- b. between the final two author names, in a paper with more than two authors.
- c. between two affiliations, if a given author has two affiliations.

So for example if Leslie Knope and Chidi Anagonye are co-authors on a paper, the following would indicate that Leslie is affiliated only with Pawnee University and that Chidi is affiliated only with St. John's.

²In particular, it is absolutely crucial that your document is on US Letter paper (8.5x11 inches) with margins as shown in (i). Additionally, your submission should not have page numbers—the editors will insert them when compiling the volumes.

(i) *Margins, headers, and footers*

Top	0.75"	Bottom	1"
Inside	1.5"	Outside	1"
Header	0.75"	Footer	0"

³For instance, please write 'University of Massachusetts Amherst' rather than 'UMass Amherst'.

Leslie Knope & Chidi Anagonye
Pawnee University, St. John's University

On the other hand, if Leslie and Chidi are both affiliated with *both* Pawnee University and St. John's, the following formatting would be appropriate:

Leslie Knope & Chidi Anagonye
Pawnee University & St. John's University

Anything more complicated than that can be indicated with superscript Arabic numerals. Superscripts follow author names and precede affiliations.

Leslie Knope,^{1,2} Chidi Anagonye¹ & Helen Narbon³
¹Pawnee University, ²St. John's University, ³Narbonics Labs

2.2 The header

Your paper should have a header. This is taken care of by the command below.

```
\markboth{Author name}{Paper title}
```

The command is already in this .tex file. Please scroll up to line 40 and change the content there. When you do the header, please note the points listed in (5), especially the last three.

- (5) a. Your author header should be non-bold, non-italic, but your title header should be non-bold, yes-italic.
- b. If your paper is single-authored, please include your first and last name in the header.
- c. If your paper is multi-authored, then please only include the last names, styled like so: Knope, Anagonye & Narbon.
- d. For the title header, please use sentence style capitalization.
- e. If your title is longer than 50 characters including spaces, please use a shortened version in the title header, as we have done in this document.

3. Linguistic examples, trees, tables, and figures

We strongly recommend the `linguex` package for linguistic examples and either `qtree` or `forest` for trees. We prefer that all diagrams be included in the `example` environment, but you are welcome to depart from this particular guideline if you feel that you have a compelling reason. A few things to bear in mind on top of that.

First, please avoid separating one example on two pages. Titles should always be on the same page as the table/diagram they are associated with.⁴

Second, be sure to indent images/tables/figures the same amount as example text. When placing two images side by side, be sure that the images are the same size (i.e., that they have the same amount of white space around them).

Third, examples can be side by side, but please ensure that they are separated by enough horizontal space for them to be easily visually distinguishable. We recommend using the multicols package rather than the tabular environment.

(6) Ben-im ad-im Tuvi.
1S-GEN name-POSS Thuy
'My name is Thuy.'

(7) Benim adım Kırıs.
my name Chris
'My name is Chris.'

If you use Arboreal or ArborWin for trees, please position your nodes, branches, and labels with tabs. If you use image files, please make sure to provide resizeable, high quality files. Please ensure that trees are indented like example text.

Please follow the LSA's guidelines for nonsexist usage.

3.1 Example spacing

A line skip separates a main example from surrounding text and two consecutive examples. With the linguex package, this is achieved by inserting

```
\setlength{\Extopsep}{\baselineskip}
```

right after

```
\begin{document}
```

Below are two examples. Single line subexamples are not separated from each other.

(8) This example is preceded by a paragraph and followed by an example. It is a very long example.

(9) This example is preceded by an example, and contains two single line subexamples.
a. This is a single line subexample.
b. So is this.

Please notice that multiline subexamples are separated from each other by half a lineskip. If you use linguex, this is achieved by putting the command

⁴There are a number of ways to ensure this happens. A good rule of thumb if you are nearing the end of a page, but want to insert a figure or table, is to put it on the top of the following page. In general, it is better to put a figure or table lower in the document than the first place it is mentioned.

`\vspace{.5\baselineskip}`

everytime between mutlline subexamples.

(10) *Two kinds of possessives in Turkish*

- a. Ben-im araba-m
1S-GEN car-1S.POSS
'my car'
- b. Ben-im araba
1S-GEN car
'my car'

Examples and subexamples should be referenced in the running text like so: 'Example (10) showed two types of Turkish possessives; (10b) is one with no possessive suffix.' Here, we'd like to remind you to write 'Example (10)' rather than simply '(10)' if a sentence begins with a reference to an example. Lastly, `linguex` adds dashes by default. These should be suppressed with the commands

```
\renewcommand{\firstrefdash}{}  
\renewcommand{\secondrefdash}{}  
placed after  
  
\begin{document}
```

If you start with a new .tex file writing your submission, please remember to add them.

3.2 Four line examples

Four line examples are sometimes required by mismatches between phonological or orthographic form and morphological analysis. A fourth line is also required if a subexample bears a title. In this case, please include the following piece of code, and note that the inclusion of `\glt` becomes necessary to include the translation.

```
\renewenvironment{flushleft}{\raggedright}{}  
(11) a. nabıyon?  
[ne yap-ıyör-sun]  
what do-PRES.PROG-2S  
'What are you doing?'  
b. TI: Inanimate object  
Mali gei-t-oq [DP Mi'gma-wei tli'suti ]  
Mary know-DFLT-3 [ Mi'gmaq-POSS language ]  
'Mary knows the Mi'gmaq language(IN)'
```

4. References

Please check and double check your references. If the editors find more than three style edits concerning your bibliography, they will return the paper to you and ask you to resubmit.

4.1 Referencing style

We recommend the Linguistic Inquiry format. Most of the work is taken care of by the BibTeX style file `linquiry2-nels.bst` (see below and also the `.bst` file for instructions on how to cite in text). However, **you should be sure to check over any BibTeX entries you find on Google Scholar**, which cannot be relied on at all for accurate and `{}`-protected capitalizations and sometimes even mixes up different categories of information.⁵

The following list is meant to assist you in being consistent and tidy:

- You must protect any essential capitalizations by inserting curly brackets in the `.bib` file, for example, ‘Questions in {D}utch.’
- For advice on capitalizing and alphabetizing names of the form ‘van X’ or ‘von X’, please see Kai von Fintel’s helpful guide.
- Please use a consistent capitalization style. If you cite ‘The cat in the hat’, please don’t cite ‘Green Eggs and Ham’. (Unless these entries are for different kinds of materials, for example, book versus article.)
- Please use consistent abbreviations. If you cite a dissertation from ‘UChicago’, please don’t also cite another from ‘The University of Chicago’. If you cite a paper from ‘Proceedings of SALT XVII’, please don’t cite another from ‘Semantics and Linguistic Theory 29’.

4.2 Some notes on in-text citations

Although most of the work is taken care of in the `linquiry2-nels52.bst` file, please check your in-text citations according to this subsection before submitting the paper.

First, when you refer to an author/authors in your running text, the date of the work should be enclosed in parentheses, for example, Hamblin (1973). If you are referring to the work itself, the date is not parenthesized, for example, Hamblin 1973.

Second, if you want to include a page, chapter, or section in your reference, please use a colon (no space following the colon), for example, Beck 2006:16.

The most frequent commands you might need are the followings:

```
\citet{key} Jones et al. (1990)
```

⁵Please do not make your editors cry by citing a paper entitled ‘The chicago linguistic society (cls) session in honor of jim mccawley’ (sic) which appears in the proceedings of a conference called ‘The lfs of dps in kenyan swahili: An ot approach’.

`\citet*{key}` Jones, Baker, and Smith (1990)

`\citep{key}` (Jones et al., 1990)

`\citep*{key}` (Jones, Baker, and Smith, 1990)

`\citeauthor{key}` Jones et al.

`\citeauthor*{key}` Jones, Baker, and Smith

`\citeyear{key}` 1990

4.3 Some notes on reference entries

Before submission, please go through the entries in your .bib and .pdf file to make sure necessary information is included. Below are some generic examples:

```
@phdthesis{key,
  author = {Last, First},
  school = {University, city},
  title = {Title},
  year = {Year},
  note = {City, State (two-letter U.S. Postal Service abbreviations)
          if they are not in the uni's name. See entry (59-64) in LI.}
}
```

```
@book{key,
  editor = {Last, First},
  publisher = {City of publication: Publisher},
  title = {Title},
  year = {2007},
}
```

```
@inproceedings{key,
  author = {First, Last},
  booktitle = {Proceedings of XXX},
  editor = {Balder ten Cate and Henk Zeevat},
  title = {Title},
  year = {Year},
}
```

```
@unpublished{key,
  author = {First, Last},
  note = {Ms., University. Available at url},
}
```

```
title = {Title},  
year = {Year},  
}
```

```
@article{key,  
author = {First, Last},  
journal = {Journal},  
note = {To appear or something else, if needed},  
title = {Title},  
year = {Year},  
}
```

5. Contact information

Contact information is included at the end of the document after the references. A single blank line separates the reference section and contact information. Author names are listed and separated by commas. On a new line, email addresses are listed and separated by commas. No ampersand is used.

As we are approaching the end of this .pdf/.tex file, we'd like to thank you for letting us walk you through the NELS 52 style guide. If there is any further questions not answered here, please don't hesitate to contact us. We are looking forward to your second submission.

References

- Beck, S. 2006. Intervention effects follow from focus interpretation. *Natural Language Semantics* 14:1–56.
- Editors, NELS. 2022. *Guide to preparing camera-ready manuscripts for NELS 52*. Amherst, Massachusetts: GLSA Publications, University of Massachusetts.
- Hamblin, Charles L. 1973. Questions in Montague English. *Foundations of Language* 10:41–53.

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